

**Smart Start of Forsyth County, Inc. (SSFC)
7820 North Point Blvd. Ste. 200
Winston-Salem, NC 27106**

**Letter of Intent (LOI)
2019 – 2021**

The purpose of this LOI is to allow SSFC to quickly assess if your agency’s mission, vision and proposed project activity aligns with its 2019-2021 funding priorities. Project activities determined to be in alignment with SSFC’s 2019-2021 funding priorities will be invited to submit a full proposal for consideration. Please note: all information should be as clear and concise as possible and not exceed three pages.

******Note: A Letter of intent must be submitted for each proposed activity.******

Organization Name:

- 1. Physical Address:**
- 2. Contact Person:**
- 3. Contact Phone & Email:**
- 4. Agency Vision or Mission Statement:**
- 5. Brief activity summary (up to 200 words) that outlines: statement of need; key strategies, target population and outcomes**
- 6. Will you collaborate with other community agencies to deliver this activity? If yes, list collaborating organizations with a brief description of the service(s) they will provide.**
- 7. Is the proposed activity Evidence-Based or Evidence-Informed? If yes, please cite source, such as NCPC guidelines, What Works Clearinghouse, etc.)**
- 8. Estimated project budget for 2019-2020 \$ _____
Estimated project budget for 2020-2021 \$ _____**
- 9. Category of services the proposal will address:**
 - Early Care & Education (ECE) _____**
 - a. If your agency’s proposal includes a service component that helps raises the education level of early childhood educators, place a check here: _____**
 - Family Support _____**
 - a. If your agency’s proposal includes a service component that helps reach the majority of children in friends and family care, place a check here: _____**
 - Early Literacy _____**
 - a. If your agency’s proposal includes a service component inclusive of other supportive, supplemental and related services e.g. health, family support, etc., place a check here: _____**

Grant Applicant’s Legal Authorized Signatory

Date

Please note the following deadlines:

- Letter of Intent due by 5 p.m. on September 20, 2018
- RFP invitations w/ proposal application template mailed to agencies on September 21, 2018
- Proposal Applications will be due by 5 p.m. on October 19, 2018.

If you have further questions, please contact Charlette Lindell at charlettel@smartstart-fc.org or 336-714-4347. This request for Letter of Intent serves as the public notification of SSFC’s upcoming two-year bid cycle.