# Smart Start of Forsyth County

**Executive Committee Meeting Monday, February 14th, 2022, 12:00 p.m. – 1:30 p.m.**

# Location: VIA ZOOM URL: https://us02web.zoom.us/j/85996524365

**Members Present**: (Board Chair) **Reggie McCaskill**, (Board Vice Chair) **Tembila Covington**,

(Chief Executive Officer of Smart Start of Forsyth County) **Louis Finney Jr**.,(Board Secretary)

**Sabrina Hinton,** (MALea Committee Chair) **Jessica McCrory,** (Treasurer) **Bennett Bruff,** (HR Committee Chair) **Linda Jackson Barnes,** (Past Board Chair) **Sheryll Strode,** (NC PreK Committee Chair) **Effie McMillan,**

**Members Absent:**

**Staff Present:** (Human Resources Manager) Joanna Brim,

**Call to order:**

The meeting was called to order at 12:05 p.m. by the (Board Chair), Reginald McCaskill. The roll call and quorum were established at 12:06 p.m. by the Board Chair.

**Review and Adopt Agenda:**

A motion was made to adopt the agenda by Jessica McCrory. The motion to adopt the agenda was seconded by Sheryl Strode. All members present voted unanimously to adopt the agenda. Motion Carries.

**Intro of visitors and opportunity for public comment:**

**Visitors Present:**

**Public Comments**: N/A

**Committee Approval/Receipt:**

* **For Consent:**
* December 13th, 2021, Executive Committee Meeting Minutes – *attached*

* **For Receipt:**
* December Treasurer’s Report and Finance Summary – *attached*

## Board Chair Update: Board Chair, Reginald McCaskill

Reginald McCaskill began the Board Chair update by discussing last year’s Employment Engagement Survey that was conducted in April 2021. Reginald suggested this continue to track improvements in company culture. Reginald McCaskill continued by recommended that the By Laws Committee be chaired by Tembila Covington. The By Laws Committee will need to meet prior to January’s Board meeting to provide a comprehensive report. The Board Chair continued by stating that he has reached out to Board members to solicit them to join a standing committee. The Board Chair also discussed attending various Committee meetings to show his support in relation to their work for the organization. This concluded the Board Chair Update.

## CEO Corporate Update: Presented by CEO Louis Finney

NCPC Funding increase is anticipated by February 2022 pending NCPC Board approval. We anticipate the receipt of reversion funds and an increase in reoccurring funds. The reversion funds include up to $417,000 that must be spent by June 30, 2022. This concluded the CEO Corporate Update.

## Finance Committee Update: Treasurer, Bennett Bruff

(Finance Committee Chair) Bennett Bruff stated that the Finance committee reviewed and approved new funding availability from NCPC and reviewed the most recent financial report for consideration. This concludes the Finance update.

**Development Committee Update: Sabrina Hinton.**

(Development Committee Chair) Sabrina Hinton informed the Executive Committee that the

Development discussed the Annual Fundraiser Budget. This concluded the Development Committee update.

## Human Resourcing Committee Report: Linda Jackson Barnes

(HR Committee Chair) Linda Jackson Barnes discussed that the HR Committee continued work toward ensuring we have benefits and salary commensurate to support staff and are considering COLA if applicable. This concluded the HR Committee Update.

## MALea Committee Report: Jessica McCrory

 (MALea Committee Chair) Jessica McCrory indicated that the Committee met in February and are in the current process of reviewing applications for funding. This concluded the MALea Committee update.

**By Laws Committee Report: Tembila Covington**

Tembila discussed specific recommended changes to the by-laws and her committees work to empower committee members and ensure our committees support the work and best interest of SSFC. We should expect a recommendation to the Board at the March 2022 Board meeting.

## NC Pre-K Committee Report: Director of Children & Family Services, Saquana Terry

NC PreK Committee Chair) **Effie McMillan, stated**. This committee has not met. This concluded the NC Pre K Committee update.

**Adjournment:**

A motion was made to adjourn the Executive Committee Meeting at 12:51 p.m. by Tembila Covington. The motion to adjourn the Executive Committee Meeting was seconded by Jessica McCrory. Motion Carries. Meeting adjourned.