**Smart Start of Forsyth County Finance Committee Meeting Minutes Wednesday, May 18th, 2022**

**8:30 a.m. – 9:30 a.m.**

**via ZOOM URL:** [**https://us02web.zoom.us/j/84225811913**](https://us02web.zoom.us/j/84225811913)

**Members Present via ZOOM:** **(Chief Executive Officer of Smart Start of Forsyth County) Louis Finney Jr., (Finance Specialist) Christine Pierson, (Finance Committee Chair) Bennett Bruff, (Finance Committee Member) Ariel Hickman, (Finance Committee Member) Mark Flowers, (Finance Committee Member)** **Diana** **Santos-Johnson, (Finance Committee Member) Joan Troost**

**Members Absent:**

**Staff Present via ZOOM: (Finance Specialist) Christine Pierson**

**Call to order:**

The Finance committee meeting was called to order by (Finance Committee Chair) Bennet Bruff at 8:35 a.m. and establish a quorum.

**Review and Adopt Agenda:**

A motion was made to adopt the revise agenda by (Finance Committee Member) Mark Flowers. (Finance Committee Member) Diana Santos-Johnson second the adoption. All Finance Committee members present voted unanimously to adopt the agenda. Motion Passed.

**For Committee Action**

1. Approval of May 18, 2022, Finance Committee Minutes – attached
2. SSFC 2022-2023 Salary Wage Scale – attached

**For Committee Review, Discussion, and Acceptance**

1. April 2022, Treasurer’s Report
2. 2022-2023 Annual Budget

**Intro of Visitors and opportunity for public: None Public Visitors: None**

**Public Comment: None**

**Minutes:**

A motion was made to accept the April 20, 2022, Finance Committee meeting minutes by (Finance Committee Member) Mark Flowers. The motion to accept the March 2022 Finance Committee meeting minutes was seconded by (Finance Committee Member) Ariel Hickman. All Finance Committee members present voted unanimously to adopt the agenda. Motion Passed.

**SSFC 2022-2023 Salary Wage Scale:**

(CEO of Smart Start of Forsyth County) Louis Finney explains the update wage scale with new positions and the cost-of-living adjustments factored in based on wage study ran months back. A motion was made to accept the Salary Wage Scale by (Finance Committee Member) Ariel Hickman. The motion to accept the Salary Wage Scale was seconded by (Finance Committee Member) Joan Troost. All Finance Committee members present voted unanimously to adopt the wage scale. Motion Passed.

**Treasure’s Reports** **(CEO of Smart Start of Forsyth County) Louis Finney**

 (CEO of Smart Start of Forsyth County) Louis Finney informs the committee that we will be receiving additional funds that we won’t get to spend due to the timing received. We are over in administration due to some coding issues that we are working to clean by next meeting. NCPK received additional dollars to go out to the community and teachers’ salary increase. City of Social Justice grant will close out following the fiscal year and expire from the budget. CCHC will be renewed as it was supposed to be a one-year grant. We are repaying the loan back as soon as possible. (Finance Committee Chair) Bennet Bruff asked about reversion of funds, (CEO of Smart Start of Forsyth County) Louis Finney stated that we received funds late in the year and we won’t be able to spend in two months. Budget now is 10.5 million as to last year was 8.2 million. A motion was made to accept the April 2022 treasure report by (Finance Committee Member) Mark Flowers. The motion to accept the April 2022 treasure report was seconded by (Finance Committee Member) Joan Troost. All Finance Committee members present voted unanimously to adopt the wage scale. Motion Passed.

**2022-2023 Annual Budget (CEO of Smart Start of Forsyth County) Louis Finney**

(CEO of Smart Start of Forsyth County) Louis Finney informs that CFO is out due to doctors, we currently don’t have the documentation to show. We will have this for you to see at next finance committee meeting.

**Other**

(CEO of Smart Start of Forsyth County) Louis Finney spoke about board meeting happening at 12:00 in the office.

Malcolm Moses informed committee about the last finance meeting of the fiscal year.

**Adjourn**

The motion to adjourn the Finance Committee meeting was made by (Finance Committee Member) Mark Flowers. The motion to adjourn was seconded by (Finance Committee Member) Diana Santos-Johnson. The meeting adjourned at 8:54 a.m.