**Smart Start of Forsyth County Finance Committee Meeting Minutes Wednesday, September 15th, 2021**

**8:30 a.m. – 9:30 a.m.**

**via ZOOM URL:** [**https://us02web.zoom.us/j/84225811913**](https://us02web.zoom.us/j/84225811913)

**Members Present via ZOOM: (Chief Executive Officer of Smart Start of Forsyth County) Louis Finney Jr., (Finance Committee Chair) Bennett Bruff, (Finance Committee Member) Ariel Hickman, (Finance Committee Member) Mark Flowers, (Finance Committee Member) Diana Santos-Johnson,**

**Members Absent: (Finance Committee Member) Joan Troost**

**Staff Present via ZOOM:** **(Community Education and Outreach Coordinator) Marvin Fulwood, (Finance Specialist) Malcolm Moses**

**Call to order:**

The Finance committee meeting was called to order by (Finance Committee Chair) Bennet Bruff at 8:37 a.m. and establish a quorum.

**Review and Adopt Agenda:**

A motion was made to adopt the agenda by (Finance Committee Member) Mark Flowers. The motion to adopt the agenda was seconded by (Finance Committee Member) Diana Santos-Johnson. All Finance Committee members present voted unanimously to adopt the agenda.

Motion Passed.

**For Committee Action**

1. Approval of September 15, 2021, Finance Committee Minutes – attached

**For Committee Review, Discussion, and Acceptance**

1. September 2021 Finance Summary, Preliminary and Unaudited– attached
2. September 2021 Treasurer’s Report, Preliminary and Unaudited – attached

**Intro of Visitors and opportunity for public: None Public Visitors: None**

**Public Comment: None**

**Minutes:**

A motion was made to accept the August 2021 Finance Committee meeting minutes by (Finance Committee Member) Ariel Hickman. The motion to accept the August 2021 Finance Committee meeting minutes was seconded by (Finance Committee Member) Mark Flowers.

**Treasurer’s Report September 2021 (CEO of Smart Start of Forsyth County) Louis Finney Jr. and (Finance Committee Chair) Bennett Bruff**

(CEO of Smart Start of Forsyth County) Louis Finney Jr. updated the Finance Committee after reviewing of funds are overspent in fundraising and administration, look to revert funds back to offset the overspending. (Finance Specialist) Malcolm Moses nothing has changed with subcontracted services. (CEO of Smart Start of Forsyth County) Louis Finney Jr. informed the Finance Committee that placement of kids in NCPK will change shortly due to school starting back. DPIL mainly personnel and adverting which we show change following month. City of WS Social Justice grant will not show change until about 3 to 4 months out. (Finance Specialist) Malcolm Moses gives update on CCHC funds and speak about the remittance and reversion of funds.

A motion was made to approve the September 2021 Treasurer’s Report by (Finance Committee Member) Ariel Hickman. The motion to approve the Treasurer’s Report was seconded by (Finance Committee Member) Mark Flowers. All Finance Committee Members present voted unanimously to approve the Treasurer’s Report.

**State Grant from NCPC**

(Finance Specialist) Malcolm Moses updated on when we have received the funds and that we have yet identified the personnel yet. (CEO of Smart Start of Forsyth County) Louis Finney Jr. indicated how the grant will be spent, partnership with preschool development, and the length of the grant. A motion was made to accept the State Grants funds (Finance Committee Member) ) Mark Flowers. The motion to approve the State Grants was seconded by (Finance Committee Member Ariel Hickman. All Finance Committee Members present voted unanimously to approve the Treasurer’s Report

**Other**

(Finance Specialist) Malcolm Moses gave update on meeting invite going out on my behalf and look for update from me. Next finance committee meeting is October 20th.

(CEO of Smart Start of Forsyth County) Louis Finney Jr. was able to clarify that the Executive Board meeting for (Finance Committee Chair) Bennett Bruff will be serving another term as Finance Committee Chair

**Adjourn**

The motion to adjourn the Finance Committee meeting was made by (Finance Committee Member) Mark Flowers. The meeting adjourned at 8:50 a.m.