

REQUEST FOR PROPOSAL (RFP)

Office Space Leasing & Relocation Services

Issuing Agency:	Smart Start of Forsyth County (SSFC)
Contact Person:	Mandy Campbell
Issue Date:	February 21, 2026
Deadline:	February 26, 2026
Award Date:	February 27, 2026

Purpose

SSFC is seeking qualified vendors to provide office space leasing and professional relocation services to support the organization's operational needs.

Scope of Services

- Office Space: Commercial leasing solutions meeting SSFC specifications
- Relocation Services: Professional moving and transition support

Vendor Qualifications

- Licensed and insured to provide services in Forsyth County, NC
- Demonstrated experience in commercial real estate and/or relocation services

Application Requirements

- Detailed service proposal
- Proof of licensure and insurance
- References from previous clients
- Pricing structure and fee schedule

How to Apply

Submit RFP to finance@smartstart-fc.org

Contact Information

For questions regarding this RFP, please contact Mandy Campbell at amandac@smartstart-fc.org

Smart Start of Forsyth County is committed to working with qualified, professional service providers.